

Cabinet Member for City Services

24 September 2018

**Name of Cabinet Member:**

Cabinet Member for City Services – Councillor J Innes

**Director Approving Submission of the report:**

Executive Director of Place

**Ward(s) affected:**

Bablake, Binley & Willenhall, Cheylesmore, Foleshill, Holbrook, Longford, Lower Stoke, St Michael's, Wainbody, Wyken

**Title:**

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

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**Is this a key decision?**

No. This report is for monitoring purposes only.

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**Executive Summary:**

In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.

In June 2015, amendments to the Petitions Scheme, which forms part of the Constitution, were approved in order to provide flexibility and streamline current practice. This change has reduced costs and bureaucracy and improved the service to the public.

These amendments allow for a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting.

In light of this, at the meeting of the Cabinet Member for Public Services on 15 March 2016, it was approved that a summary of those petitions received which were determined by letter, or where decisions are deferred pending further investigations, be reported to subsequent meetings of the Cabinet Member for Public Services (now amended to Cabinet Member for City Services), where appropriate, for monitoring and transparency purposes.

Appendix A sets out petitions received relating to the portfolio of the Cabinet Member for City Services and how officers propose to respond to them.

**Recommendations:**

Cabinet Member for City Services is recommended to:-

1. Endorse the actions being taken by officers as set out in Section 2 and Appendix A of the report in response to the petitions received.

**List of Appendices included:**

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

**Background Papers**

None.

**Other useful documents:**

Cabinet Member for Policing and Equalities Meeting 18 June 2015 report: Amendments to the Constitution – Proposed Amendments to the Petitions Scheme

A copy of the report is available at [moderngov.coventry.gov.uk](http://moderngov.coventry.gov.uk).

**Has it been or will it be considered by Scrutiny?**

No.

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No.

**Will this report go to Council?**

No.

**Report title:** Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

**1. Context (or background)**

- 1.1 In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.
- 1.2 Amendments to the Petitions Scheme, which forms part of the Constitution, were approved by the Cabinet Member for Policing and Equalities on 18 June 2015 and Full Council on 23 June 2015 in order to provide flexibility and streamline current practice.
- 1.3 These amendments allow a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting. The advantages of this change are two-fold; firstly, it saves taxpayers money by streamlining the process and reducing bureaucracy. Secondly it means that petitions can be dealt with and responded to quicker, improving the responsiveness of the service given to the public.
- 1.4 Each petition is still dealt with on an individual basis. The Cabinet Member considers advice from officers on appropriate action to respond to the petitioners' request, which in some circumstances, may be for the petition to be dealt with or responded to without the need for formal consideration at a Cabinet Member meeting. In such circumstances and with the approval of the Cabinet Member, written agreement is then sought from the relevant Councillor/Petition Organiser to proceed in this manner.

**2. Options considered and recommended proposal**

- 2.1 Officers will respond to the petitions received by determination letter or holding letter as set out in Appendix A of this report.
- 2.2 Where a holding letter is to be sent, this is because further investigation work is required of the matters raised. Details of the actions agreed are also included in Appendix A.
- 2.3 Once the matters have been investigated, a determination letter will be sent to the petition organiser or, if appropriate, a report will be submitted to a future Cabinet Member meeting, detailing the results of the investigations and subsequent recommended action.

**3. Results of consultation undertaken**

- 3.1 In the case of a petition being determined by letter, written agreement is sought from the relevant Petition Organiser and Councillor Sponsor to proceed in this manner. If they do not agree, a report responding to the petition will be prepared for consideration at a future Cabinet Member meeting. The Petition Organiser and Councillor Sponsor will be invited to attend this meeting where they will have the opportunity to speak on behalf of the petitioners.

**4. Timetable for implementing this decision**

- 4.1 Letters referred to in Appendix A will be sent out by the end of October 2018.

## **5. Comments from Executive Director of Resources**

### **5.1 Financial implications**

There are no specific financial implications arising from the recommendations within this report.

### **5.2 Legal implications**

There are no specific legal implications arising from this report.

## **6. Other implications**

### **6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?**

Not applicable.

### **6.2 How is risk being managed?**

Not applicable.

### **6.3 What is the impact on the organisation?**

Determining petitions by letter enables petitioners' requests to be responded to more quickly and efficiently.

### **6.4 Equalities / EIA**

There are no public sector equality duties which are of relevance.

### **6.5 Implications for (or impact on) the environment**

None.

### **6.6 Implications for partner organisations?**

None.

**Report author(s)**

**Name and job title:**

Martin Wilkinson, Senior Officer - Traffic Management

**Directorate:**

Place

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Enquiries should be directed to the above person.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
Rachel Goodyer	Traffic and Road Safety Manager	Place	13/09/18	14/09/18
Caron Archer	Principle Officer - Traffic Management	Place	12/09/18	13/09/18

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**Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations**

<b>Petition Title</b>	<b>No. of signatures</b>	<b>Councillor Sponsor</b>	<b>Type of letter to be sent to petition organiser(s) and sponsor</b>	<b>Actions agreed</b>	<b>Target date for letter to be issued</b>
37/16 - Reduction in Speed Limit on Wall Hill Road between the White Lion Pub and Hollyfast Lane	45	Councillor Williams	Determination	Speed limit to be reduced to 30mph.	October
07/18 – Traffic Issues on Burnaby Road and Request for Speed Cushions	132	Councillor Clifford	Holding	Burnaby Road is on the list of sites for investigation for a future safety scheme, but it was not prioritised for inclusion in this year's programme. Vehicle-activated sign will be deployed and data collected from the signs used to further assess the situation.	October
E130 - Camera Monitoring to Reduce Traffic Violations in London Road (Stretch from Asda to Toll Bar End)	6	N/A	Determination	Plans to install Average Speed Enforcement cameras on this section of London Road are currently being progressed. Enforcement of the prohibition of the right-turn manoeuvre from London Road to Chace Avenue and taking action against dangerous cycling on the pavement would need to be referred to the Police.	October
12/18 - Residents Parking Permits for Kings Grove	18	Councillor McNicholas	Determination	Due to the layout of the road (narrow with passing place/turning area), Kings Grove is not suitable for a residents' parking scheme, as this would indicate that the full length of the road is suitable for parking. Therefore, no further action is proposed.	October
E70 - Keep clear box to provide access to Seymour Close	24	N/A	Determination	Weekday and weekend CCTV monitoring has not shown any significant blockage of the junction. Therefore, no further action is proposed.	October
08/18 – Request for a Zebra Crossing Outside Pearl Hyde Primary School, Dorchester Way	483	Councillor Abbott	Determination	The location does not meet the Local Safety Scheme criteria (no Personal Injury Collisions in last 3 years in vicinity of school) for consideration for the installation of a crossing. However, the location will be considered for a school-time advisory 20mph limit.	October

11/18 - Traffic Calming Measures on Terry Road	165	Councillor O'Boyle	Determination	The location does not meet the Local Safety Scheme criteria (no Personal Injury Collisions in last 3 years in vicinity of school). A site visit has been undertaken and the road markings are to be refreshed. Petitioner to be referred to Community Speed Watch and the location will be considered for a school-time advisory 20mph limit.	October
E127 - Speed Limit Reduction Measures on Gretna Road	31	N/A	Determination	Gretna Road does not meet the Local Safety Scheme criteria (no Personal Injury Collisions in last 3 years). Petitioner to be referred to Community Speed Watch.	October
E126 - Cannon Hill Road Speed Restriction and Safe Crossing	150	N/A	Determination	The location does not meet the Local Safety Scheme criteria (1 Personal Injury Collision in last 3 years) for consideration for the installation of a crossing. However, the location will be considered for a school-time advisory 20mph limit.	October
E125 - Enhance the Speed Bumps on Purcell Road	31	N/A	Determination	Purcell Road does not meet the Local Safety Scheme criteria (2 Personal Injury Collisions in last 3 years). Petitioner to be referred to Community Speed Watch. Speed hump road markings to be refreshed where necessary.	October
E138 - Stop Dangerous Double Parking on Churchill Avenue	16	N/A	Determination	Parking Enforcement are aware of the issue and have the road on their programme of evening and late-night enforcement patrols.	October
37/17 - Request for the 'Layby' Style Parking Bays on Cannon Hill Road between Orlescote Road and Atherstone Place to be a Residential Parking Scheme	70	Councillor Crookes	Determination	Location meets the criteria for a residents' parking scheme. However, due to the limited number of parking spaces available, residents will be consulted before a scheme is progressed.	October